

The Cambridge Primary School
Recruitment Pack
Learning Support Assistant



Welcome from Executive Headteacher

Dear Candidate,

Thank you for your interest in joining The Cambridge Primary School.



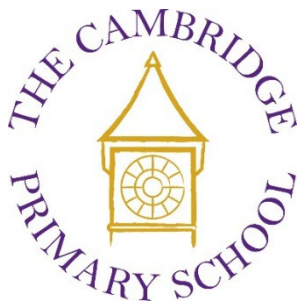
At The Cambridge, everything we do is driven by a simple but powerful belief:

“We show that we care.”

This underpins our culture, our relationships and our approach to teaching and learning. We are committed to creating an environment where every child feels safe, valued and inspired to succeed. Our values of **Respect, Teamwork, Honesty, Happiness, Excellence** and **Responsibility** are central to daily life in our school. They shape how we learn together, how we support one another, and how we prepare our pupils for the future.

We are proud of our inclusive ethos and our commitment to ensuring every child thrives academically, socially and emotionally. This is an exciting opportunity to join a team that is reflective, collaborative and driven to continually improve outcomes for all children.

If you are passionate about making a difference and want to be part of a school where care and high expectations go hand in hand, we would be delighted to hear from you.



Kind regards,

Mrs Sarah Kennedy

Executive Headteacher

About The Cambridge Primary School

The Cambridge Primary School is a welcoming and inclusive school at the heart of its community. We are proud of our strong identity, built around our shared commitment to care, belonging and aspiration.

Since opening in 2018, the school has grown into a thriving community of approximately 420 children, where every pupil is known, valued and supported to succeed.

At The Cambridge, we believe that education is about more than academic success. We aim to develop confident, resilient and thoughtful individuals who are ready to contribute positively to the world around them.

Our Core Ethos

Our approach is captured in our guiding principle:
“We show that we care.”

This applies to every member of our community; children, staff, families and partners.

Our Expectations

- We look after each other
- We look after the world we live in
- We try our best
- We are here to grow and learn

These expectations are embedded across school life. From classrooms and assemblies to behaviour systems and celebrations.

We are committed to providing a high quality, engaging curriculum alongside strong nurturing support, ensuring all children feel a sense of belonging and are supported to achieve their full potential.



Engage Enrich Excel Academies Trust

The Cambridge Primary School is proud to be part of the Engage Enrich Excel Academies (EEEE) Trust, a Multi Academy Trust founded on effective school improvement and collaboration. Established in December 2014, the Trust currently comprises eight schools within the areas of Surrey and Hampshire.



At EEEA, our schools are dedicated to fostering a happy, welcoming, stimulating and secure environment for all children under our care, empowering them to strive for excellence and reach their full potential. Anchored in the belief that 'Every Child Matters', our community of pupils, staff, parents and governors collectively work to ensure this ethos permeates daily life for every child.



Job Description

Job Title; **Learning Support Assistant and lunchtime duties**

Contract; Fixed Term till 31st August 27
Term time only + INSET days
8.30 am – 3.15 pm (break for lunch) 31.25 hrs/week

Pay; PS3 £24,330 FTE (pro rata £17,982 per year)

Responsible to; Head Teacher & SENCO

Liaises with; Class Teachers

Main Purpose of job;

At The Cambridge Primary School, everything we do is driven by our core principle:

“We show that we care.”

As a Learning Support Assistant, you will play a key role in bringing this to life every day. You will support pupils academically, socially and emotionally, helping to create a safe, inclusive and ambitious environment where every child feels valued, supported and able to succeed.

You will work within the classroom, with small groups, and on a 1:1 basis, with a range of children, to help them develop confidence, independence and a love of learning.

Supporting the Pupil

- Build strong, trusting relationships so pupils feel safe, known and valued
- Support pupils’ learning and development in a way that reflects our caring, inclusive ethos
- Help pupils access learning by:
 - Breaking down and clarifying instructions
 - Encouraging independence and resilience
 - Supporting engagement and motivation
- Promote a sense of belonging and inclusion for all pupils
- Support pupils with additional needs, including social, emotional and behavioural needs, using calm, consistent and relational approaches
- Understand that behaviour communicates need, and respond in a supportive and reflective way
- Deliver targeted interventions to support pupils to make progress from their starting points
- Encourage pupils to:

- Try their best
- Take pride in their learning
- Develop confidence and independence

Supporting the Teacher

- Work collaboratively with the school community to deliver inclusive, high-quality learning experiences
- Support the implementation of planned learning and intervention programmes
- Adapt activities to meet a range of needs while maintaining high expectations
- Observe and monitor pupil engagement and progress, providing regular feedback
- Contribute to assessment and record-keeping to support pupil progress
- Support consistent approaches to behaviour and relationships in line with the school's relational practice
- Help create a calm, purposeful, and supportive classroom environment

Supporting the school

- Contribute to a school culture where **care is visible in all that we do**
- Model positive relationships, professionalism, and teamwork
- Work collaboratively with colleagues to ensure consistency and shared understanding
- Support pupils' behaviour and wellbeing across the school day, including at lunchtime and breaktimes
- Follow safeguarding procedures rigorously and prioritise the safety and wellbeing of all pupils
- Maintain confidentiality and professionalism at all times
- Engage in ongoing training, including approaches that support behaviour, regulation and inclusion
- Contribute to the school's continued development as a caring, inclusive and ambitious community
- Undertake additional duties as reasonably directed by the Headteacher
- Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified. Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description.

Safeguarding Statement:

Engage Enrich Excel Academy Schools are committed to safeguarding and promoting the welfare of children, young people and vulnerable adults, and expects all staff and volunteers to share this commitment. Any offer of employment will be subject to receipt of a satisfactory enhanced disclosure from the Disclosure and Barring Service (DBS) to safeguard our pupils.

The Cambridge Primary School

Queen's Avenue,
Wellesley,
Aldershot,
Hampshire,
GU11 4AA

Telephone number: 01252 314884

Email: info@cambridgeschool.hants.sch.uk

