



The Cambridge Primary School

Queens Avenue • Wellesley • Aldershot • Hampshire • GU11 4AA
Telephone: 01252 314884 • Email: info@cambridgeschool.hants.sch.uk
www.cambridgeschool.hants.sch.uk



Online Safety and Internet Use Agreement for Parents and Pupils

Parents are encouraged to:

- Discuss online safety issues with their children, supporting the school in their online safety approaches, and reinforcing appropriate safe online behaviours at home.
- Role model safe and appropriate uses of technology and social media. This can be done in the following ways:
 - Be aware of the advice, risks and guidance surrounding online safety. This may be through reading school newsletters, attending the school online safety workshops or personal research.
 - Ensure children are using age appropriate apps and exposed to age appropriate content.
 - Be aware of age restrictions for social media apps and the pros and cons of children accessing them.
 - Avoid publishing any content which may result in actions for defamation, discrimination, breaches of copyright, data protection or other claim for damages. This includes but is not limited to material of an illegal, sexual or offensive nature.
 - For social networking apps (including Whatsapp) to not be used in an abusive or hateful manner.
 - To not share any personal photographs/videos taken (for example from Christmas Productions), which may include images of children other than your own, on social media without consent from both child and parent involved.
 - To only take photographs at school events with the permission of the Head Teacher. In the event that permission has been given, this will only be for personal use and not to be shared.
 - Discuss and consider consent with your child and consider the role consent plays when sharing images of your own child on your own social media platforms ('sharenting').
 - References should not be made to any staff member, pupil and parent on social media platforms, unless consent has been obtained and agreed with the individual involved.
- Identify changes in behaviour that could indicate that their child is at risk of harm online.
- Seek help and support from the school, or other appropriate agencies, if they or their child encounters online problems or concerns.

Pupils are encouraged to:

- Develop their Computing skills and general research skills.
- Engage in online learning activities including games and quizzes.
- Develop and apply their online safety awareness and understanding of the "SMART Rules".
- Report any improper contact or cyber bullying to their class teacher in confidence as soon as it happens. We have a zero tolerance to cyber bullying.

Pupils are not permitted to:

- Download software or other files without permission (of parents and teachers).
- Send inappropriate messages or engage in inappropriate, abusive or defamatory chat and forums.





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- Publish, share or distribute personal information about any user (such as home address, email address, phone numbers, photos etc).
- Use another person's login and password or allow other users to use their login and password.
- Access social networking sites during the school working day.
- Attempt to join a staff member's areas on networking sites. If pupils attempt to do this, the member of staff is to inform the Head Teacher. Parents will be informed if this happens.

Sanctions:

- Verbal warnings – These are given for attempts to contravene the rules. This will be followed by a written letter to parents stating what has occurred. The pupil's Internet use at school will then be monitored for a 4 week period.
- In some cases, the child will lose access rights to the school Internet for an appropriate period of time. This decision will be made by the Head Teacher.





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Pupil Online Safety Agreement (KS1 and KS2)

These rules will help to keep everyone safe and help us to be fair to others.

- I will only use the school’s computers for schoolwork and homework. When in a club, I will make sure to use them appropriately and go on the programs that the adults have told me to.
- I will only edit or delete my own files once I have asked an adult.
- I am aware that some websites and social networks have age restrictions which mean that I should not go on them.
- I will only visit internet sites that are appropriate for my age.
- I will only communicate with people I know, or that a responsible adult has approved.
- I will only send polite and friendly messages.
- I will not open an attachment, or download a file, unless I have been given permission by an adult.
- I will not tell anyone my home address, phone number, send a photograph or video, or give any other personal information that could be used to identify me, my family or my friends, unless a trusted adult has given permission.
- If I see anything I am unhappy with or I receive a message I do not like, I will show a responsible adult.

My name: My class:

Parent Online Safety Agreement

As the parent or legal guardian, I have read and understood the attached school online safety rules and grant permission for my child to have access to use the Internet and other Computing facilities at school.

We have discussed the online safety rules attached to this document and my daughter or son agrees to follow the rules and to support the safe and responsible use of Computing at The Cambridge Primary School.

I accept that ultimately, the school cannot be held responsible for the nature and content of materials accessed through the Internet and devices, but I understand that the school will take every reasonable precaution to keep pupils safe and to prevent pupils from accessing inappropriate materials. These steps include using an educationally filtered service, monitoring systems, restricted access, employing appropriate teaching practice and teaching online safety skills to pupils.

I understand that the school can check my child’s computer files and the Internet sites that they visit, and that if they have concerns about their online safety or e-behaviour they will contact me.

I understand the school is not liable for any damages arising from my child’s use of the Internet facilities.

I will support the school by promoting safe use of the Internet and digital technology at home and will inform the school if I have any concerns over my child’s online safety.

Child’s name: Child’s class:

Parent/Guardian signature: Date

